Course Description

Students will analyze the interagency aspect to emergency management. Crucial to this course is an understanding of the intergovernmental, inter-organizational, and interagency collaboration that continuously occurs when working in the field. Students will also develop an understanding of the political, legal, and economic impact on emergency management.

Course Textbook


Course Learning Outcomes

Upon completion of this course, students should be able to:

1. Identify and analyze the stakeholders involved with emergency management.
2. Evaluate the multi-jurisdictional influence between stakeholders during disasters and emergencies.
3. Analyze the political, legal, and economic natures of disasters and their impact on stakeholders.
4. Examine and compare the roles of NGOs and non-profits in emergency management.
5. Identify and understand the process to make agreements between communities and states.
6. Analyze the purpose for and need for interagency and inter-organizational support in a disaster.
7. Evaluate the importance of interagency and inter-organization support when recovering from a disaster.
8. Evaluate the role of governmental and nongovernmental organizations from preparedness to recovery.

Academic Integrity

Honesty and integrity are taken very seriously at Waldorf University. All students should be familiar with the Waldorf University Academic Integrity Policy (found in the current Student Handbook) and the consequences that will result from breaches of this policy.

Credits

Upon completion of this course, the students will earn three (3) hours of college credit.

Course Structure

1. **Unit Learning Outcomes**: Each unit contains Learning Outcomes that specify the measurable skills and knowledge students should gain upon completion of the unit.
2. **Unit Lesson**: Each unit contains a Unit Lesson, which discusses unit material.
3. **Reading Assignments**: Each unit contains Reading Assignments from one or more chapters from the textbook. Suggested Readings are listed in each unit study guide. The readings themselves are not provided in the course, but students are encouraged to read the resources listed if the opportunity arises as they have valuable information that expands upon the lesson material.
4. **Learning Activities (Non-Graded)**: These non-graded Learning Activities are provided in Units I, II, VII, and VIII to aid students in their course of study.
5. **Key Terms**: Key Terms are intended to guide students in their course of study. Students should pay particular attention to Key Terms as they represent important concepts within the unit material and reading.
6. **Discussion Boards**: Discussion Boards are a part of all Waldorf courses. Information and specifications regarding these assignments are provided in the Course Policies listed in the Course Menu bar.
7. **Unit Assessment**: This course contains one Unit Assessment, to be completed at the end of Unit I. This assessment is composed of written response questions.

8. **Unit Assignments**: Students are required to submit for grading Unit Assignments in each unit. Specific information and instructions regarding these assignments are provided below. A grading rubric is included with each assignment. Specific information about accessing these rubrics is provided below.

9. **Ask the Professor**: This communication forum provides you with an opportunity to ask your professor general or course content related questions.

10. **Student Break Room**: This communication forum allows for casual conversation with your classmates.

**Unit Assignments**

**Unit I Case Study**

Go to the Waldorf Online Library and locate the following article:


After reading the article and the two case studies included in the article, describe the role of the stakeholders and explain how the facilities engage them in operations. Your Case Study should be at least two pages in length, not including the title and reference pages.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit II PowerPoint Presentation**

For the Unit II Assignment you will be creating a PowerPoint Presentation on one of the topics below. For research material, you may use your textbook and resources from the Waldorf Online Library.

Your presentation should include the following elements:

- A title slide
- An introduction slide
- Evidence from outside sources and explanation/analysis
- A reference slide
- Appropriate graphics and images

Your presentation should be seven to ten slides in length (not including the title and reference slides).

Possible topics include:

- The steps of the planning process
- The many obstacles in integrated emergency planning and what can be done to mitigate these obstacles
- The benefits of training and exercises

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit III Essay**

**Hurricane Katrina and Hurricane Sandy**

Read this article located in the Waldorf Online Library:

The above article poses the question, what if Hurricane Katrina were to hit in the year 2020? This question is asked in order to see if emergency response has improved after this damaging storm. Using the article, and any other sources you find applicable, respond to the following questions:

1. What were some of the major mistakes made while responding to Hurricane Katrina?
2. What were the lessons learned from Katrina that were applied to the response of Hurricane Sandy?
3. How were the lessons learned from Katrina applied to Sandy?

Your essay should be at least three pages in length, not counting the title page and reference page. All sources used must be cited and referenced.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit IV PowerPoint Presentation**

**NVOAD**

For your Unit IV assignment, choose a member organization from NVOAD and prepare a PowerPoint Presentation on the following:

- Their role in disaster response
- The services they can provide
- What they have done in the past five years
- Who else they interact with

Your PowerPoint must be at least eight slides in length (not including the title and reference slides). Additionally, you will utilize the notes section in order to explain any points that you made in the slides themselves. Any sources used must be referenced and cited.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit V Essay**

**Recovery Plan**

Write a three- to five-page paper in which you develop a recovery plan for a flood in your community. Identify what agencies and organizations would be called in to help with the recovery and what their roles would be. Also, describe how businesses would be supported in their help in their recovery. Please focus on public and private infrastructure and then on rebuilding the community.

All sources used, including the textbook, must be cited and referenced. For this assignment, there is no specific number of required sources.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit VI Assignment**

For your Unit VI Assignment, you will choose one of the following options:

- Develop a communication integration plan for a community
- Develop a preparedness communications strategy
- Develop a recovery communications strategy

In your plan or strategy, you must include the following elements:

- An inventory of organizations
- A plan for how you would communicate with these organizations
- The information that you would need to communicate with the members of the organizations
- The ways you would ask for feedback from the organizations to ensure the message is getting out
- The way you would ensure the information being disseminated is correct
- The way you would use the organizations to disseminate recovery information to the community
Your plan should be at least three pages in length. You are not required to use outside sources, but if you choose to conduct outside research, all sources must be referenced and cited appropriately. Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit VII Project**

**Communications Strategy**

For Unit VII you will develop a communication strategy focusing on preparedness.

Include the following in your plan:

- Explain how all populations will be addressed, paying special attention to those who are:
  - Elderly
  - Disabled
  - People in their 20s, 30s, 40s, 50s
  - Young
- Identify organizations that would be brought in to support the communications strategy.
- Identify the methods of communications for each group of the population that needs to be addressed.

Your plan must be a minimum of four pages in length, not including a title and reference page. While outside resources are not a requirement for this assignment, if you choose to include them, they must be cited and referenced accordingly.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit VIII PowerPoint Presentation**

**Course Capstone Project**

You are an emergency manager of a village and a new mayor was elected who does not want to spend time on interagency emergency planning. Create a PowerPoint Presentation convincing the new mayor of the benefits of interagency emergency planning, why it is important, and how the community will benefit from interagency emergency planning.

You are expected to make a convincing argument to persuade the mayor of the need for interagency emergency management. Additionally, you are expected to not only utilize the material presented in Unit VIII, but also information from throughout the course.

Your PowerPoint Presentation should be at least 12 slides in length (not including a title and reference slide) and each slide should use the notes section. APA citations and references are a requirement for this assignment. You must utilize at least two reliable sources (one can be your textbook).

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Submitting Course Papers/Projects**

Once you have completed your papers/projects, submit your completed papers/projects by uploading through the Assignment tab in each unit. Do not e-mail your paper directly to your professor. By using the Assignment tab, your record will automatically be updated to indicate you have submitted your papers/projects and the assignment will be provided to your professor for grading. Instructions for submitting your assignment can be found under the Assignment tab in each unit.

**APA Guidelines**

Waldorf University requires that students use the APA style for papers and projects. Therefore, the APA rules for formatting, quoting, paraphrasing, citing, and listing of sources are to be followed. Information about using APA style can be found in APA Style Help in the Course Menu. This area provides links to internet sites, tutorials, and guides that provide comprehensive information on APA formatting, including examples and sample papers.
Grading Rubrics

This course utilizes analytic grading rubrics as tools for your professor in assigning grades for all learning activities. Each rubric serves as a guide that communicates the expectations of the learning activity and describes the criteria for each level of achievement. In addition, a rubric is a reference tool that lists evaluation criteria and can help you organize your efforts to meet the requirements of that learning activity. It is imperative for you to familiarize yourself with these rubrics because these are the primary tools your professor uses for assessing learning activities.

Rubric categories include: (1) Discussion Board, (2) Assessment (Written Response), and (3) Assignment. However, it is possible that not all of the listed rubric types will be used in a single course (e.g., some courses may not have Assessments).

The Discussion Board rubric can be found within Unit I’s Discussion Board submission instructions.

The Assessment (Written Response) rubric can be found embedded in a link within the directions for each Unit Assessment. However, these rubrics will only be used when written-response questions appear within the Assessment.

Each Assignment type (e.g., article critique, case study, research paper) will have its own rubric. The Assignment rubrics are built into Blackboard, allowing students to review them prior to beginning the Assignment and again once the Assignment has been scored. This rubric can be accessed via the Assignment link located within the unit where it is to be submitted. Students may also access the rubric through the course menu by selecting the “Grades” link.

Again, it is vitally important for you to become familiar with these rubrics because their application to your Discussion Boards, Assessments, and Assignments is the method by which your instructor assigns all grades.

Communication Forums

These are non-graded discussion forums that allow you to communicate with your professor and other students. Participation in these discussion forums is encouraged, but not required. You can access these forums with the buttons in the Course Menu. Instructions for subscribing/unsubscribing to these forums are provided below.

Click here for instructions on how to subscribe/unsubscribe and post to the Communication Forums.

Ask the Professor

This communication forum provides you with an opportunity to ask your professor general or course content questions. Questions may focus on Blackboard locations of online course components, textbook or course content elaboration, additional guidance on assessment requirements, or general advice from other students.

Questions that are specific in nature, such as inquiries regarding assessment/assignment grades or personal accommodation requests, are NOT to be posted on this forum. If you have questions, comments, or concerns of a non-public nature, please feel free to email your professor. Responses to your post will be addressed or emailed by the professor within 48 hours.

Before posting, please ensure that you have read all relevant course documentation, including the syllabus, assessment/assignment instructions, faculty feedback, and other important information.

Student Break Room

This communication forum allows for casual conversation with your classmates. Communication on this forum should always maintain a standard of appropriateness and respect for your fellow classmates. This forum should NOT be used to share assessment answers.

Grading

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<td>Unit I Case Study</td>
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<td>Unit VII Project</td>
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<td>Unit VIII Presentation</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
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**Course Schedule/Checklist** *(PLEASE PRINT)*

The following pages contain a printable Course Schedule to assist you through this course. By following this schedule, you will be assured that you will complete the course within the time allotted.
EMG 4001, Interagency Disaster Management

Course Schedule

By following this schedule, you will be assured that you will complete the course within the time allotted. Please keep this schedule for reference as you progress through your course.

### Unit I  The Role of Interagency Disaster Management
- **Review:**
  - Unit Study Guide
  - **Learning Activities (Non-Graded):** See Study Guide

- **Read:**
  - Introduction
  - **Chapter 17:** Coordinated Project Systems Approach to Emergency Response
  - **Suggested Reading:** See Study Guide

- **Discuss:**
  - **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
  - **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

- **Submit:**
  - **Assessment** by Tuesday, 11:59 p.m. (Central Time)
  - **Case Study** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals:

### Unit II  The Planning Processes
- **Review:**
  - Unit Study Guide
  - **Learning Activities (Non-Graded):** See Study Guide

- **Read:**
  - **Chapter 18:** Overcoming Obstacles to Integrated Response Among Incongruent Organizations
  - **Suggested Reading:** See Study Guide

- **Discuss:**
  - **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
  - **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

- **Submit:**
  - **PowerPoint Presentation** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals:

### Unit III  Coordination and Communication
- **Review:**
  - Unit Study Guide

- **Read:**
  - **Chapter 22:** Coordination and Control in Emergency Response
  - **Suggested Reading:** See Study Guide

- **Discuss:**
  - **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
  - **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

- **Submit:**
  - **Essay** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals:
# EMG 4001, Interagency Disaster Management

## Course Schedule

### Unit IV

**Voluntary Organizations**

**Review:**
- Unit Study Guide

**Read:**
- **Chapter 20:** Integrating Department of Defense Response with Nongovernmental Organizations during a Disaster
- **Suggested Reading:** See Study Guide

**Discuss:**
- **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
- **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

**Submit:**
- **PowerPoint Presentation** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals:

### Unit V

**Interagency Recovery**

**Review:**
- Unit Study Guide

**Read:**
- **Chapter 19:** Decisions in Disaster Recovery Operations: A Game Theoretic Perspective on Organizational Cooperation
- **Suggested Reading:** See Study Guide

**Discuss:**
- **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
- **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

**Submit:**
- **Essay** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals:

### Unit VI

**Communication**

**Review:**
- Unit Study Guide

**Read:**
- **Chapter 11:** Accessible Emergency Management: A Human Factors Engineering Approach
- **Suggested Reading:** See Study Guide

**Discuss:**
- **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
- **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

**Submit:**
- **Assignment** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals:
## Unit VII
### Local Organizations and the Community

#### Review:
- Unit Study Guide
- **Learning Activities (Non-Graded):** See Study Guide

#### Read:
- Chapter 12: Framework for Preparing for the Unprepared
- **Suggested Reading:** See Study Guide

#### Discuss:
- **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
- **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

#### Submit:
- **Project** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals:

## Unit VIII
### Joint Information Centers

#### Review:
- Unit Study Guide
- **Learning Activities (Non-Graded):** See Study Guide

#### Read:
- Chapter 25: Creating Effective Response Communications
- **Suggested Reading:** See Study Guide

#### Discuss:
- **Discussion Board Response:** Submit your response to the Discussion Board question by Saturday, 11:59 p.m. (Central Time)
- **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. (Central Time)

#### Submit:
- **PowerPoint Presentation** by Tuesday, 11:59 p.m. (Central Time)

### Notes/Goals: